

Welcome to Maritime Information Systems  
Merchant Vessel Database  
(MVDB)

MVDB for Windows 95\* and Windows 98 offers a complete U.S. Vessel Documentation database capable of searching, saving, exporting, and label printing.

The software CD includes:

- U.S. Documented Vessels
- Searching by various **category fields**, such as:
  - Document number
  - Vessel name
  - Managing owner
  - City
  - State
  - Zipcode
  - Builder
  - Year built
  - Length
  - Breadth
  - Depth
  - Gross tons
  - Horsepower
  - Hull design type
  - Hull Material
  - Doc status
  - Hailing port
  - Trade indicator
  - Service type
- Search by **Keyword**
- Sorting
- Saving & Exporting
- Printing of individual records
- Printing mailing labels
- Help menu for searching and category descriptions
- Main Screen (Opening Menu) database record count button 284,000+. This button will display number of records found in searches, as well as total records when all searches are cleared.

### **Minimum required hardware**

- Pentium 90 or higher with 16mg RAM or higher; Windows 95\* (Windows 95 users may be required to download Service Pack 2 from Microsoft to install ODBC files); Windows 98
- VGA or higher monitor
- Hard drive install requires space available (120mb minimum)

### **About this Getting Started Guide**

This guide contains instructions for installing on a stand alone PC and provides basic Getting Started information. For field descriptors, please see Help file. The program is network capable, however, no technical support is available, and the product is sold as a stand alone product.

### **To Install MVDB**

- Start Windows. Insert the CD into your computer's CD-ROM drive.
- Auto Run feature will initiate automatically and install screen will appear. Click INSTALL on the CD-ROM Installation Screen. Continue following on-screen instructions to install.

Note: Hard Drive install places entire database (data & program) in: C:\Program Files\MVDB7 file folder, unless specifically instructed to place in another location on hard drive. Leaving data on CD-ROM will slow searching but requires less available hard drive space. For Network install program should be placed on individual workstations with data file (MVDB\_data.mdb) placed on server.

**Getting Started** After the installation process is complete, an icon should appear on your desktop for MVDB7, click to open program. Program may also be started by going to C:/Program Files/MVDB7 (unless when installing you specified a different file folder location.)

From Main Menu: To View Individual Records, click *Show Record View*. Individual records may be viewed, as well as navigation from record to record for entire database of 284,000+ records. (To navigate through records click >> for next record or << for previous record.)

**To View Table View**, click *Show Table View* to view entire database of 284,000+ records in spreadsheet table view. Scrolling through records to view, use horizontal or vertical scroll bars.

Database Count Button – Total count of Vessel Document Database is 284,000+. This button is extremely important as to what records you are accessing at any given time. After a specific search, the Count Button will read the number of records located in search results. Use *Clear Search* to return to the entire database of 284,000.

**To Search for Subset of database**, click Search.MVDB Search dialog box appears.

To search by Category, click down arrow and choose Category. (See Category List on Pg 1.)

Choose search operator (= equals, > greater than, less than, >= greater than or equal to, <= less than or equal to, <> not equal to, like.)

Choose Key Word:

Category	Operator	Key Word
Example: Vessel Name	=	Bagheera (or specific name of vessel)

- Choose Sort order
- Click order of sort (Ascending A-Z, Descending Z-A)
- Click Search

Table view of entire search result will appear. Note database number has changed from 284,000 number of records found in specific search results. (Example: Bagheera search resulted in a Subset of the overall database listing 1 of 4 records found, record number shows 1 of 4 in Subset). Click *Show Record View* to view records in single record form view. Navigate through Subset results with arrow keys (<< or >>).

*Close Table View* or *Close Record View* - click on appropriate button to return to the Main Menu (Opening Menu). Search Results will continue to show on database count button of 1 of 4.

Once again, Click *Search* button. Previous Search criteria is still listed in dialog box. Click *CLEAR SEARCH* to remove previous search results and return to entire database. Click *Close*. Note that the Record number indicates 1 of 284,000.

Re-defining search of existing Subset

Once a Subset of records has been found, you can continue the existing search.

Category	Operator	Key Word
Example: Vessel Name	=	Bagheera (or specific name of vessel) (total of Subset is 4 records)

Expand Search:

Additional Argument	Category	Operator	Key Word
Example: AND	Trade Indicator	=	Recreation

Click *Search*. Subset is now 1 of 2.

### **Export Current Search**

While viewing Subset of records, Click File, Export, a dialog box will appear with information pertaining to the number of records and size of file to be exported. Click Export to continue. The Save As dialog box will appear with the suggested location of the exported records, accept this suggested location and name for the .TXT (text) file to be saved, or choose alternative name and file location, and click Save. This saved text file may now be opened and utilized by any program capable of reading text documents.

### **HELP!!**

Help files give additional Search and Vessel descriptor information and may be printed out for use.

### **Print Individual Record from search**

Show Record View click *Print Record*. A Print Preview screen appears, click *Print*, click *OK*. To close and return to Record View click *Close*.

### **Print Labels from search**

From Table View or Record View, click *File, Print*, choose Avery Label style required, Print Preview view of how labels will appear. Click *Print* to continue.

### **Important Information**

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Maritime Information Systems  
2390 Shelter Island Drive #220  
San Diego, CA 92106  
(800) 325-8061

E-mail: [boatman@stolenboats.com](mailto:boatman@stolenboats.com)  
[http:// www.boatman.com](http://www.boatman.com)

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E-mail: [boatman@stolenboats.com](mailto:boatman@stolenboats.com)

[http:// www.boatman.com](http://www.boatman.com)